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## St Mary's Catholic Primary School

Executive Headteacher: Mrs D Bolton  
Head of School: Mrs L Draycott

Friday 26<sup>th</sup> June 2020

Dear Parents/Carers,

We hope that you and your family are well, and coping in these challenging times.

Following the government's announcement of its intention to begin the wider opening of schools after careful consideration and through a detailed risk assessment, we have concluded that St. Mary's has the capacity to invite your child for an hour and half transition session once a week until the end of term. For Year 4, this will be with Mr. Scarborough on Tuesday 7<sup>th</sup> July, Tuesday 14<sup>th</sup> July and Tuesday 21<sup>st</sup> July – times below.

All children have been allocated a group and a time for drop off and pick up. It is important that parents arrive at the allotted time as this will ensure less adults and children are together, and social distancing can be maintained keeping everyone safe. We will ask that you wait with you child in line on the social distancing spots that will be outside the school gate at the exact time you have been given. Your child will then be met by the adult in charge of their group and taken into school. If your child is struggling to come into school, with permission, the adult in charge will take your child's hand and lead them in. We will ensure that both the adult's and your child's hands are washed as soon as they are inside. At pick up time, we ask parents again to adhere to the social distance guidelines. The children will be taken out to the gate and handed over to their parent/guardian. Under no circumstances will parents be allowed inside the school gates onto the playground or into the school building unless a prior appointment has been made. We would appreciate your support with this.

Year 4

Group	Drop off time	Pick up time
Phoebe Rosie Milly Jasmine Ora Maisie Viola Thea	8.50am	10.20am





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## St Mary's Catholic Primary School

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Head of School: Mrs L Draycott

Miguel	10.45am	12.15pm
Theo D.		
Elliot		
Theo H.		
Josh		
Lorenzo		
Carsten		
Duncan		
Felix		
Jozef		

If your child is in the key worker / priority group, they will need to remain in the bubble they are already part of.

Children will remain in their class group at all times. The classrooms have tables and chairs 2 metres apart and your child will be allocated their own desk and equipment. Children must not bring anything into school and they will not be given anything to take home including reading books, this is to avoid cross contamination. All soft furnishings have been removed from classrooms and surfaces cleared. Any equipment used will be thoroughly washed at the end of each session. Classroom touch points such as the door handles, light switches etc will be wiped down by the adult in charge every half an hour.

Please do not bring your child to school if they are unwell. If your child becomes unwell while they are in school, they will be put into a quarantine room and parents will be called to collect their child immediately. For this reason, please could you make sure the office has your most up to date contact details.

We fully appreciate everyone's anxieties about children coming back to school and will do our best to make the children happy under such unusual circumstances.

Many thanks for your continued support,

Demelza Bolton  
Executive Headteacher

